

11. Creating a table element

There are two ways of creating a table: Either by creating the table directly in the table elements Table wizard, or by using a CSV-list created from an Excel document.

11.1 Creating a table with Table wizard






11.1 Creating a table with Table wizard

To create a table using table wizard, create a new element on the page where you wish to have the table. Select "Table", below the tab "Typical page content". (img 11.1.1)

After selecting the Table element, please save the element before continuing.

New content element

Please select the type of page content you wish to create:

Typical page content	Special elements	Form elements	Plugins	Content elements	Grid Elements
 Header Only Adds a header only.					
 Text & Media Any number of media wrapped right around a regular text element.					
 Bullet List A single bullet list.					
 Table A simple table.					
 File Links Makes a list of files for download.					

11.1.1

Go to the tab "General" and click the Table wizard icon, on the right hand side of the Text field. (img 11.1.2)

General Appearance Access Categories Grid Elements

Content Element

Type Table Column Content

Header

Header

Type Default

Link

Description:

Table content

11.1.2

When the Table wizard opens, it automatically creates a number of column and rows. You can add new rows/columns, with the plus icon(2), and delete with the trash can icon (1). You can also change the order of columns/rows, with the arrows. When you have added your information, Save and close the Table wizard, to go back to the Table element (img 11.1.3). The text field contains the table information, presented as plain text. (img 11.1.4)

Table wizard

Header column 1	Header column2	Header column 3
Lorem	ipsum	dolor
ipsum	Lorem	
ipsum	lorem	content
	content	
ipsum		Lorem ipsum
Lorem	lorem	

» > 🗑️ + < > 🗑️ + < << 🗑️ +

1 2

Small fields

11.1.3

General Appearance Access Categories Grid Elements

Content Element

Type Table **Column** Content

Header

Header

Type Default

Link

Description:

Table content

```
Header column 1|Header column2|Header column 3
Lorem|ipsum|dolor
ipsum|Lorem|
ipsum|lorem|content
|content|
ipsum|Lorem ipsum
Lorem|lorem|
```

Field Delimiter | (Pipe) **Text enclosure** None

11.1.4

There are some settings that can be applied to the table, to change the design. You can find them by choosing the "Appearance" tab. At the top there is a dropdown (1) to select the design and layout. Below "Table Layout" you can find a dropdown (2) where you can choose the number of columns you would like (this is set before using the Table wizard). In the next dropdown you can set if there should be a table header (3). (img 11.1.5)

Edit Page Content "Header column 1|Header column2|Header column 3 Lor..." on page "Typical page content"

General **Appearance** Access Categories Grid Elements

Layout
Table 1

Appearance
Default

Margin top
Default

Margin bottom
Default

Table Layout
Columns: Auto 2 Table header position: No header 3 Use table footer (wrap last row with <tfoot> tags): Enabled

Links
Append with Link to Top of Page
 Enabled

11.1.5

Below are two examples of what the tables could look like, when using the Striped layout with header in the top (img 11.1.6) and using the Bordered Condensed Hover layout with header in the top (img 11.1.7).

Header column 1	Header column2	Header column 3
Lorem	ipsum	dolor
ipsum	Lorem	
ipsum	lorem	content
	content	
ipsum		Lorem ipsum
Lorem	lorem	

11.1.6

Header column 1	Header column2	Header column 3
Lorem	ipsum	dolor
ipsum	Lorem	
ipsum	lorem	content
	content	
ipsum		Lorem ipsum
Lorem	lorem	

11.1.7

11.2 Creating a table using CSV-list

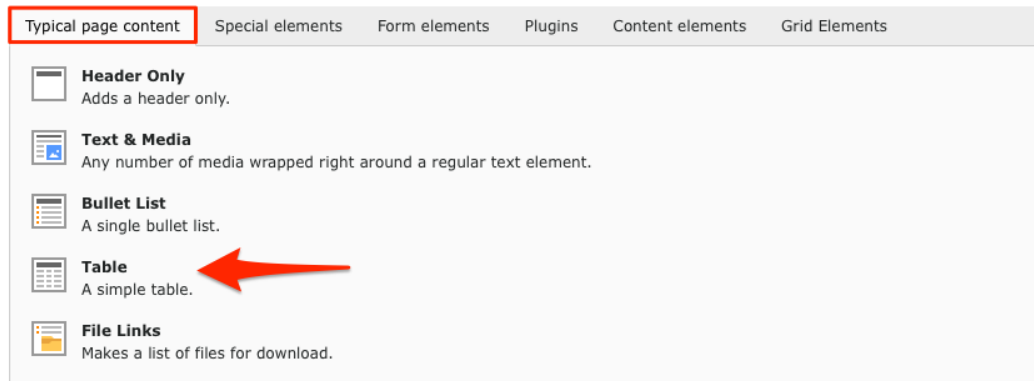
11.2 Creating a table using CSV-list

If you have created the table in Excel (or similar software), you can [save the document as a CSV-list](#). By opening the CSV-file with a plain text software (for example Notepad or TextEdit), from there you can copy the table information and then use it in the table element, to create your table.


To create a table using information from a CSV-list, create a new element on the page where you wish to have the table. Select "Table", below the tab "Typical page content". (img 11.2.1).

New content element

Please select the type of page content you wish to create:



Typical page content Special elements Form elements Plugins Content elements Grid Elements

- Header Only**
Adds a header only.
- Text & Media**
Any number of media wrapped right around a regular text element.
- Bullet List**
A single bullet list.
- Table** 
A simple table.
- File Links**
Makes a list of files for download.

11.2.1

Begin in the "General" tab, start with copying the text in your CSV-list, and then paste it into the Table content text field. Below the field you find the "field delimiter" dropdown. Here you can select the Field delimiter, which sets if the columns are separated with a pipe, comma, semi colon etc. and if the CSV-file is using single or double quote. (img 11.2.2)

Create new Page Content on page "Typical page content"

General Appearance Access Categories Grid Elements

Content Element

Type **Column**

Header

Header

Type

Link

Description:

Table content

```
Header column 1, Header column 2, Header column 3
Lorem ipsum, Lorem ipsum, Lorem ipsum
Lorem ipsum, Lorem ipsum, Lorem ipsum
Lorem ipsum, Lorem ipsum, Lorem ipsum
Lorem ipsum, Lorem ipsum, Lorem ipsum
Lorem ipsum, Lorem ipsum, Lorem ipsum
Lorem ipsum, Lorem ipsum, Lorem ipsum
```

Field Delimiter **Text enclosure**

11.2.2

There are some settings that can be applied to the table, to change the design. You can find them by choosing the "Appearance" tab. At the top there is a dropdown (1) to select the design and layout. Below "Table Layout" you can find a dropdown (2) where you can choose the number of columns you would like (this is set before using the Table wizard). In the next dropdown you can set if there should be a table header (3). (img 11.2.3)

For layout examples, please see previous section.

Edit Page Content "Header column 1|Header column2|Header column 3 Lor..." on page "Typical page content"

General	Appearance	Access	Categories	Grid Elements
Layout				
Table 1				
Appearance				
Default				
Margin top				
Default				
Margin bottom				
Default				
Table Layout				
Columns	Table header position	Use table footer (wrap last row with <tfoot> tags)		
Auto 2	No header 3	<input type="checkbox"/> Enabled		
Links				
Append with Link to Top of Page				
<input type="checkbox"/> Enabled				

11.2.3

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