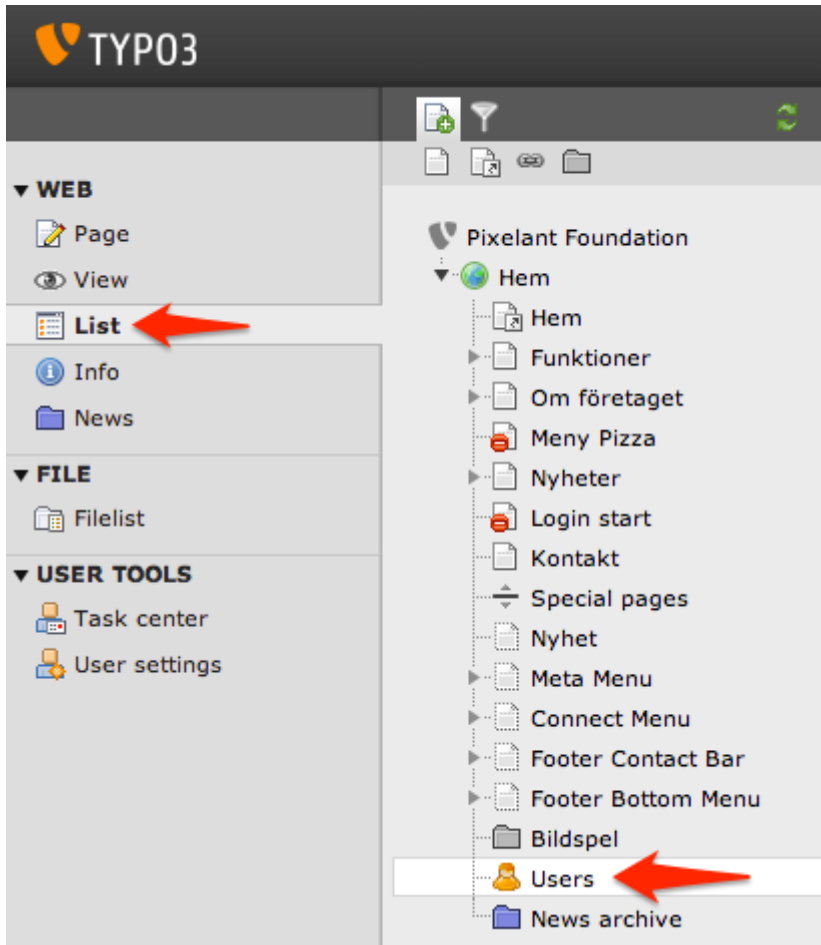


## 1.1 Creating user groups

Select "List" in the left hand menu and the folder Users (The name of the folder can vary). (img. 1.1.1)



1.1.1

Create a new user group by clicking the create new icon. (img. 1.1.2)

## Användare

Website Usergroup (1) [Ref]

Group Title [Ref]

Intranet 1

Website User (1) [Ref]

Username [Ref]

intranet -

Extended view  
 Show clipboard  
 Localization view

### 1.1.2

The first tab in the element contains the user group title (1). You are able to set if there should be any subgroups connected to it (2). (img. 1.1.3)

General Options Access Notes Extended

**Group Title:**

Website usergroup 1 1

**Subgroups:**

**Selected Items** 2

**Available Items**

Newsletter Standard

### 1.1.3

Below the Options tab you can lock the user group to a specific IP-address. Consult your project manager or [support@pixelant.se](mailto:support@pixelant.se) for more information about this (1). It is also possible to redirect the users of this group to a specific page after login (2). (img. 1.1.4)

Create new Website Usergroup on page "Users"

General Options Extended

**Lock to Domain:** 1

**Redirect at Login to Page (felogin) 2**

Page Find records

### 1.1.4

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